

Safety Committee Meeting Minutes

December 17, 2019

I. **Discussion of current reported Employee and Student injury reports.** . The review of all the student and non-student injuries resulted in a decision that none of them were caused by a safety issue, but were the result of normal student interactions and/or things that could be resolved easily.

II. **Building Issues Discussion-things that need to be addressed.**

Aiken-No Issues.	Alberto Diaz
Alameda-No Issues.	Kara Wilken
Cairo-No Issues.	Robert Christensen
Grounds-No Issues.	Antonio Corona
Maintenance-No Issues.	Bob Bennett
May Roberts-No Issues.	Brenda Nunez
Nutrition Services-No Issues	
	Pam Suyematsu
OHS-No Issues.	William Derr
OMS-No Issues.	Laurie Duerr
Pioneer-No Issues.	Dee Obray
Transportation-Absent	Darrell Wilson

III. **Safety Presentation-**William Derr, Codes of Safe Practices-Custodians: The following personal safety rules were discussed. (1) Pay attention to your surroundings. (2) Work in a well-lit area. (3) Know where co-workers are working. (4) Get help with heavy or awkward objects. (5) When working inside, make sure entrances are secured. (6) Use good judgment with security issues. The following storeroom safety rules were also discussed: (1) Store supplies safely. (2) Weight can be a safety hazard. (3) Electrical/water heater rooms are not storerooms. (4) Keep it neat. It was stressed that if there was ever a question concerning a safety issue, do not hesitate to contact your supervisor and/or call authorities if needed.

IV. **Safety Presentation-**Dee Obray, Anger, Just one letter short of Danger: Angry workers results in more injuries on the job. Some tips to avoid anger in the workplace are (1) consciously determine to be calm. (2) Communicate. (3)



Remove yourself. (4) Frequently take time for yourself. (5) Look for the positives.

V. Safety Inspection Discussion- Go over inspection reports

Aiken-Music/Sped hall chairs, cart, etc. in walkway. Music-Clutter on floor and in corners. Counselor's Office-Balls & toys need organized. Sped.-Computer wires on floor. Trip hazard.

Laurie Duerr

Alameda-None William Derr

Cairo-None Dee O Bray

Pioneer-Cracks in sidewalk

Darrell Wilson

May Roberts-None Antonio Corona

OMS-Music Dept. do not block or obstruct exits. Second floor storage needs cleaned up.

Bob Bennett

OHS-Comfort room clutter, Banner blocking fire extinguisher. Sped storage room clutter. Cart and trash in kitchen blocking electrical panel.

Alberto Diaz

Bridges-Chair blocking door to storage. Grad. Specialist room cords from sharpener next to door. Playground equipment right behind door. Sensor on back exit door came off, no longer works. Work order has been issued.

Brenda Nunez

District Office-None Robert Christensen

Warehouse-Laundry room had box of towels right next to dryer. Equipment blocking tool room. Aisle way blocked with boxes of wires, etc. Maint. Bay clutter.

Denise Quaid

Bus Shop-None Kara Wilken

VI. Comments-Eric and Bob reminded everyone to make sure they have a good supply of ice melt and sand for the winter. Let Bob know if you need some. Safety inspections are due by Friday, January 17th, 2020.

VII. Next Meeting – January 28, 2020, 1:30 District Office, Board Room.

